

North Lopham Parish Council

Draft minutes of AGM held on at 7.30pm on Wednesday 11th May 2011 in the Methodist Schoolroom, North Lopham

1. **Attendance and Apologies:** Present were Jan Tate (Vice-Chair), Val Garnham, Mick McManus, Lesley Bird, Dawn Eagle, Heather Potter, Robert Carley and Mike Cox (Clerk). Also attending were Robert McCaw (SLPC) and 2 members of the public. Apologies received from Lindsey Westbrook-Lay.
2. **Election of Officers:** At this point the Clerk took the chair. There were no nominations or volunteers for the vacant position of Chair. Vice-Chair Jan Tate volunteered to retain her position. All in favour.
Vice-Chair took control of meeting and welcomed new members Lesley Bird and Dawn Eagle to the Parish Council. Declaration of Interest forms and Acceptance of Office forms were completed and signed.
3. **Declarations of Interest:** None.
4. **Minutes of last meeting held 9th March 2011:** Approved and signed.
5. **Matters arising:** None.
6. **Finance Report and Accounts for Payment:**
 - Current Account to 31/3/11 stands at £1006-59} Accounts for year ending 31st March
 - Deposit Account to 31/3/11 stands at £2665-80} 2011 accepted. All in favour.
 - Insurance this year is £620-34 compared with £563-68 in 2010
 - NALC subscription £124-19
 - PAYE training - Clerk attended training at Attleborough Town Hall
 - RGM grass cutting - £156-00, this includes £40+ vat for Primrose Lane
 - Hire of Methodist Schoolroom £20-00
 - All payments approved.
7. **Planning Applications:**
 - 3PL/2011/0208/F - 48 The Street - approved
 - 3PL/2011/0203/F - 16 The Green - approved
 - 3PL/2011/0251/F - Dairy Farm - approved
 - 3PL/2011/0254/F - Whitebreads Farm - approved
 - 3PL/2011/0349/F - Meadow Farmhouse - awaiting decision
 - 3PL/2011/0126/F - 8 Kings Head Lane - approved
8. **Roads, Footpaths and Footways:**
 - Church Road - Jane Tate reported that the repairs to Church Road, The Street and The Corner were unsatisfactory. Highway were due to visit on 11th May to assess situation.
 - Jubilee Lane - Clerk reported that replanting of trees by Gerald and Heather Potter had taken place. They also cleared the previously flooded ditch. Mick McManus had cut back and burned hedging creating a very pleasant walking area. No further work can take place for 4 years under the Countryside & Wildlife Act.
 - Harling Crossroads - Lesley Bird reported that representatives from East Harling PC, Kenninghall PC, North Lopham PC and Norfolk County Councils had attended a site meeting with William Nunn also present. Finance appears to be the big issue on what is described as a minor road junction. The only apparent solution presented by Highways is a hedge planting programme to reduce visibility and encourage drivers to slow down.
Jan Tate thanked all of the above for their efforts.
9. **Community Matters:**
 - Clerk reported that the bottle bank income of £321-03 had been paid into the account.
 - Peter Wright has cleared out the ditch in Tanns Lane free of charge. This should resolve the flooding in that road.

- John Brown continues to cut Back Lane, free of charge, but ill health may restrict him.
Jan Tate thanked Peter and John for their continued efforts.

- 10. Correspondence:** Graham West sent a letter of thanks to those involved in clearing Jubilee Lane. He also asked if it could be pointed out that his field to the east of Jubilee Lane is under the control of DEFRA. No dogs or persons should walk onto the field to preserve wildlife. The Clerk pointed out that since the resignation of the Chair, a new signatory was required. Robert Carley volunteered, all in favour. Michael Daley has offered to restore the village sign.
- 11. South Lopham Parish Council meeting:** Robert McCaw gave a report on events from South Lopham PC last meeting.
- 12. Items for next Agenda:** Audit / Trees at Letchmere.
- 13. Date and time of next meeting:** *Wednesday 13th July 2011 at 7.30pm*

Future dates:

Weds 7th Sept 2011

Weds 9th Nov 2011

Weds 11th Jan 2012

Weds 7th March 2012

Friday 13th April 2012

Weds 9th May 2012

Open Meeting at the Village Hall.

AGM