

# North Lopham Parish Council

Draft minutes of meeting held

on **Wednesday 10<sup>th</sup> November 2010**, in the Methodist Schoolroom, North Lopham.

1. **Attendance and Apologies:** Present were Lindsey Westbrook-Lay (Chair), Val Garnham, Heather Potter, Mick McManus, John Barwick, Robert Carley and Mike Cox (Clerk). Apologies received from Jan Tate. Robert McCaw (SLPC) and one member of the public also in attendance.
2. **Declarations of Interest:** None.
3. **Minutes of last meeting held 8<sup>th</sup> Sept 2010:** Minutes of meeting read and approved. Proposed Mick McManus, seconded Val Garnham.
4. **Matters arising:**
  - Barhale - repairs to part of The Green and The Street have been completed since the last meeting but Mick McManus will walk the road to assess what else is required.
  - Methodist Chapel - The Chair reported on a recent meeting and read a letter from the Methodist Minister, Brian Trudgill. He is sharing the contents of the letter written by Lindsey Westbrook-Lay which relates to allotments. It was pointed out that there is an ongoing move by parents, in conjunction with the village hall committee, to site a play area at the location.
5. **Allocation of Council members responsibilities:** The Chair addressed Parish Council members asking them what their intentions were for the future, and proposed actions, bearing in mind forthcoming elections.
  - Jan Tate - to remain the link with Highways, including public footpaths.
  - Mick McManus - Pond co-ordinator and to assist Jan Tate for specific responsibilities on the pond renovation.
  - John Barwick - to monitor planning applications and to keep those persons affected informed.
  - Val Garnham - to promote the Parish Council.
  - Robert Carley - social information through shop premises.
  - Heather Potter - maintenance of Primrose Lane & Jubilee Lane.
  - Parish Clerk - to remain responsible for the cemetery and monitoring Rights of Way. Correspondence, Finance and administration remains the same.
6. **Financial Report:** Current Acc: £1929.72 Deposit Acc: £3612.74
  - RGM grass cutting - £188 (paid) plus £141 (and £40 for Primrose Lane to be reimbursed by South Lopham Parish Council).
  - Hire of Methodist Schoolroom - £20.00
  - Clerk's wages - £240 + £23.87 expenses.
  - Donation to Church in lieu of audit - £25.00
  - Royal British Legion wreath - £ 25.00
  - Parish newsletter (fee remains same since 1994) - £132.21
7. **Planning Applications:**
  - 3PL/2010/0954/F – Whitebreads Farm, High Common Rd - installation of wind turbine.
  - 3PL/2010/0955/F – Dairy Farm, Ling Road - installation of wind turbine.No objections from Parish Council - decision no later than 29/11/10.
8. **Correspondence:**
  - Clerk read out a card received from Brian Frith thanking Parish Council members and residents of North Lopham for garden vouchers given to him on his retirement. He had purchased a number of fruit trees and shrubs for his new home.
  - RGM have increased the cut of the cemetery from £80 to £90 plus VAT as we had agreed to retain their services.
  - Letter received from Land Registry asking Parish Council to identify land owned by them. The cemetery is not registered with them and Clerk has obtained application

forms to register land for a small fee. Parish Council all in agreement to register land.

- The Chair thanked residents of North Lopham for the pond clear up on 30<sup>th</sup> October and thanked Tim Colyer for co-ordinating the day.
  - Chair has liaised with Pc Borman regarding speeding issues.
9. **AOB:** Mick McManus suggested that the two wooden benches located at the pond be removed for cleaning and stored for short period whilst they are treated. The only cost to the Parish Council would be for materials. He would undertake the task. All in agreement.
  10. Date and time of next meeting (to be held in Methodist Schoolroom)  
**Wednesday January 12<sup>th</sup> 2011**