

North Lopham Parish Council

Draft minutes of meeting held on Wednesday 8th September 2010 in the Methodist Schoolroom, North Lopham

1. **Attendance and Apologies:** Present were Lindsey Westbrook-Lay (Chair), Jan Tate (Vice-Chair), Valerie Garnham, Heather Potter, Mick McManus, Robert Carley, Robert McCaw (Chair SLPC) and Mike Cox (Clerk). 5 members of the public also attended.
2. **Declarations of Interest:** None.
3. **Minutes of last meeting held Wednesday 14th July 2010:** Minutes of last meeting, read and approved. Proposed Mick McManus and seconded Robert Carley.
4. **Matters arising:**
 - Robert McCaw reported on the Village Society meeting held at the Kings Head. Two members from North Lopham were recruited and it will obviously mean a change of the constitution to form a new Lophams Society.
 - Primrose Lane – Clerk reports that RGM have provided a cut of Primrose Lane running to South Lopham. The Parish Council has paid £40.00 for the cut which is on par with their service provided last year. Another cut will be provided in October, and South Lopham Parish Council will meet the funding for this.
5. **SNAP Meeting update:** Lindsey Westbrook-Lay reported on the recent SNAP meeting. We are no longer a SNAP 'priority' but we will continue to receive attention. 37 verbal warnings and a number of fixed penalty tickets had been issued to drivers and a Court appearance was forthcoming. There is a problem at the moment with the provision of Community SpeedWatch equipment.
6. **Financial Report and matters for payment:** C/Acc: £887.72 Inv Acc: £3612.74
 - Hire of Methodist Schoolroom - £20.00
 - RGM – 2 cuts + Primrose Lane - £235.00 PAID
 - Mazars (Audit) - £58.75 PAIDFinances approved, proposed Jan Tate and seconded Robert Carley.

Clerk reported that the result actions of the audit has been displayed for the relevant time period. To date there have been no requests for an inspection.

7. **Planning Applications:**
 - 3PL/2010/0525/F - Conversion Yew Tree Cottage – approved.
 - 3PL/2010/0581/LB – 90 The Street – approved.
 - 3PL/2010/0802/F - Replacement dwelling Shady Nook – awaiting decision.
8. **Chairman's Observations:** The Chair asked if we should pursue the possibility of a play area/allotments to the rear of the Methodist Chapel. Proposed Robert Carley, seconded Mick McManus.
 - Highways – Jan Tate reported that the Anglian Water manhole outside The Cherry Tree has still to be repaired despite numerous requests.
 - Chair will contact Barhale/Highways regarding maintenance of last year's works.
 - Chair has contacted Mr Thacker at Crown requesting a meeting regarding vehicle operations in the early hours. He declined but reported that Crown does not open until 0430hrs suggesting that we look elsewhere for HGV operations before this time.
 - Gareth Walters has offered his services to anyone in the village in need of basic computer training.
 - Pond – we are looking at spending the bequest (£1000) made by Bernice Malsom eg. A filtration system/fountain. John Tate was looking into this but needs to research more because of the likely problems with silt.
 - Play area – Other avenues are being explored. A group of parents have approached the Village Hall Committee and have been asked to research insurance etc and return to them.

- Pond clear up – Tidy up at the end of October to be organised (usually a 2 hour session if there is a good turnout).
- Bio-mass Plant at Kenninghall – the proposed development have not been passed on to this village. There is a possibility that we could be affected. An action committee from Kenninghall have asked for our support to object to the scheme. It was decided to raise an objection but only based on the fact that we do not have enough information. (3PL/2010/0650/F). www.breckland.gov.uk Proposed Jan Tate, seconded Robert Carley.
- Risk Assessment – adopted in 2007. We are required to update every year and the Audit Commission monitor this. Proposed that we adopt risk assessment as it stands (copies distributed to Parish Councillors). Proposed Robert Carley, seconded Mick McManus.
- Dog fouling – Clerk to contact dog warden regarding more signage because of the ongoing problems.

9. Date and time of next meeting to be held on Wednesday 10th November 2010 at 7.30pm in the Methodist Schoolroom.