

# North Lopham Parish Council

Draft minutes of meeting held on Wednesday 13<sup>th</sup> July 2011  
in the Methodist Schoolroom, North Lopham

1. **Attendance and Apologies:** Present were Jan Tate (Chair), Heather Potter, Valerie Garnham, Mick McManus, Robert Carley, Lesley Bird, Dawn Eagle and Mike Cox (Clerk). Robert McCaw (SLPC) and two members of the public.
2. **Declarations of Interest:** None.
3. **Minutes of last meeting held 11<sup>th</sup> May 2011:** Minutes read, approved and signed.
4. **Matters arising:**
  - No update on Graham West's field off Jubilee Lane.
  - John Brown has contacted the Clerk and owing to a number of proposed operations on his knee, he will no longer be able to cut Back Lane this year. Clerk to contact RGM for one last cut to end of growing season.
5. **Parish Newsletter:** Jennie Vere addressed the meeting regarding the Parish Newsletter. Steve Milbourne has produced this over a lengthy period for more than a reasonable fee. An uncomfortable telephone call from a South Lopham resident regarding late production of the June newsletter has resulted in him withdrawing his services and he will no longer be taking on the role. Jennie Vere produced the July edition with the photocopying amounting to £48.00. This is much more than the broken down figures paid in the past. Lee Baker has approached Jennie and has agreed to produce the newsletter, but it will still have to be copied. The Chair thanked Jennie for her efforts and a Thank You card was signed on behalf of North Lopham Parish Council by all those in attendance thanking Steve Milbourne for his efforts.
6. **Financial Report and Accounts for Payment:** Deposit A/C: £2665.80 and the Current A/C remains healthy even after a number of cheques have been paid.
  - Clerk's fees - £192.00 ; expenses £18.00 : PAYE £48.00 (already paid).
  - Hire of Methodist Schoolroom - £20.00
  - RGM grass cutting - £264.00 incl. VAT (including Primrose Lane - £40.00 to be refunded by SLPC)
  - Parish Newsletter -£28.80
  - Brian Frith has renewed the NL Parish website for 12 months at fee of £23.88
  - The audit is almost complete and is in order. Thanks to Chris Stringfield for the internal audit. He wishes for a donation to be made to St Nicholas Church. The inspection of the audit was placed on the notice board on 10<sup>th</sup> June 2011 and is available until 22<sup>nd</sup> July 2011.
  - Donation of £25 to St Nicholas Church.

All accounts approved for payment.

7. **Planning Applications:**

- 3PL/2011/0349 - Meadow Farmhouse - approved
- 3PL/2011/0555/F - 8 Kings Head Lane - awaiting decision
- 3PL/2011/0429 - 18 Kings Head Lane - approved
- 3PL/2011/0372/F - Chestnut Tree Farm - approved

8. **Footpaths, Footways and Roads:**

- Pond - Chair thanked Mick McManus for all his hard work in maintaining the area around the pond.
- Jubilee Lane - Chair thanked Heather Potter and Gerald Potter for their hard work maintaining Jubilee Lane.
- Harling crossroads - No further update.
- Church Road - An extra drain appears to have solved the flooding.

9. **Community Matters:**

- Biomass facility. The Chair and Clerk attended at Breckland only to find that the application had been deferred until September at the earliest.

10. **Correspondence:**

- Norfolk Waste Research group. A letter and a number of emails from both Norfolk County Council and the Waste Research group regarding the proposed incinerator unit at Kings Lynn. One urged us to support it and the other suggested we object. The Parish Council felt that this project was too far away to comment on.
- Mick McManus suggested we contact EDF Energy regarding trees interfering with power lines bearing in mind a serious situation that occurred in Bressingham recently. Clerk to contact.
- Chair requested that we look at the tree situation at the pond. Clerk to contact Trees Officer at Breckland before contacting tree surgeons.

11. **Items for next Agenda:** Lesley Bird volunteered to take on the role of Chair at next meeting and also suggested that we request another litter bin to supplement the one we have at the pond.

13. **Date and Time of next meeting:**

**Wednesday 7<sup>th</sup> Sept 2011 in the Methodist Schoolroom at 7.30pm.**