

North Lopham Parish Council

Draft minutes of meeting of North Lopham Parish Council held on Wednesday 13th September 2013 at 'The Mess', St Andrews School, North Lopham

1. **Attendance and Apologies:** Present were Heather Potter (Chair), Dawn Eagle, Robert Carley, Mick McManus, Lesley Bird, David Hammond and Mike Cox (Clerk). Apologies received from Jan Tate (Vice-Chair). Two members of the public also attended. The Chair welcomed David Hammond as a new Parish Councillor – relevant forms signed at meeting.
2. **Declarations of Interest:** None.
3. **Minutes of last meeting held 10th July 2013:** Minutes of last meeting read, approved and signed.
4. **Matters arising:**
 - Rights of Rights of Way Tribunal – Mike Cox gave a resumé on the tribunal held on 3rd September at the village hall and condensed into one day. This was attended by Mike Cox, Jan Tate from Parish Council, officers from Norfolk County Council, Planning Inspectorate, Rambler's Association, a former NCC archives officer, parish council witnesses and landowners affected by the enquiry. The outcome of the meeting should be heard in 6 weeks' time.
 - Affordable Housing – Clerk has been in contact with the agent's for Duke of Norfolk estate who reports that things are moving slowly and discussions are on-going with a housing association and the trustees.
 - Neighbourhood Plan – Clerk reports that Judith Farren-Bradley is still offering her services in discussing this. NALC initially reported this was not a viable prospect for this council but a number of emails from other interested parties including central government are encouraging this to be pursued.
 - Drains in Tanns Lane – Clerk reported that Highways have cleared the drain. Situation to be monitored.
 - Conservation area at cemetery – Heather Potter reported on site meeting held to discuss situation and an area in south-west corner of the cemetery had been selected, subject to there being no graves present.
5. **Appointment of new Parish Clerk (1st October 2013):** The Chair welcomed Julie Crossley to the meeting who had been offered the position following interview. Chair asked for a vote of confidence for the appointment, all in favour. Clerk to organise new bank mandates. Clerk reported there were sufficient funds in the account to support two members attending NALC training for new officers. All in favour.
6. **Financial Report and accounts for payment:** Dep A/C £2685.50 Current A/C £1309.69
 - Clerk's fees - £210.99 (including £18.99 printer ink)
 - PAYE - £48.00
 - Hire of The Mess - £10.00
 - Parish Newsletter - £25.50 (on-going)
 - RGM grass cutting – on-going.
7. **Planning Applications:**
 - 3PL/2013/0579/F – land adjacent Chestnut Farm – pending.
 - 3PL/2012/0589/LB – Church Cottage – approved.
 - 3PL/2013/0565/F – Utopia, Tanns Lane – approved.
8. **Speed Watch and Mission Statement:**
 - David Hammond read draft 'mission statement' he had compiled which could be displayed on the village notice board setting out the aims of the PC. He also gave an update on enquiries into Speed Watch for the village. He has 6 volunteers and requires a further 3. It was pointed out that NLPC had approached the Safer Neighbourhood team on this matter in the past and the equipment appeared to be in short supply. DH will attend the next SNAP meeting to raise the issue further. He reported on noisy vehicles travelling through the village and read from a letter he has compiled for which he sought approval, which can be sent to commercial vehicle users regarding speed of their

vehicles. He has met with Simpsons Malt at Fersfield who have a gentleman's agreement that their vehicles do not exceed 25mph through Fersfield. All in favour.

9. **Roads, Footpaths and Footways:** In the absence of Jan Tate, Lesley Bird reported on the footpaths, persistent dog fouling and thanked Debbie and Harry Cox for supplying new dog fouling notices. An extra sign has now been placed in Kings Head Lane junction with Back Lane. Concern has been raised over past few weeks of cars parked obstructing footpaths. Both Jan Tate and Lesley Bird had placed notices on relevant vehicles following efforts to trace drivers and the obstructions have been removed. She suggested a village spring clean next year as village is relatively tidy at present. She sought PC views regarding 'excess produce' stall for a local charity (eg Air Ambulance) with secure honesty box. LB to pursue.
10. **Correspondence:**None.
11. **Items for next Agenda:**
 - Results of ROW tribunal.
 - Affordable Housing.
 - Neighbourhood plan.

Date & Time of next meeting Wednesday November 13th 2013 at 7.30pm.