

# North Lopham Parish Council

Draft minutes of meeting held at 7.30pm on Wednesday 7<sup>th</sup> Sept 2011,  
in the Methodist Schoolroom, North Lopham

1. **Attendance and Apologies:** Present were Lesley Bird, Mick McManus, Dawn Eagle, Heather Potter, Robert Carley and Mike Cox (Clerk). Apologies Jan Tate, Valerie Garnham. Also attending was Robert McCaw (SLPC). At this point Clerk took the chair. Jan Tate has announced her resignation as Chair although retaining position on Parish Council. He called for an election of a new rolling Chairperson. Lesley Bird elected unanimously.
2. **Declarations of Interest:** None.
3. **Minutes of last meeting held 13<sup>th</sup> July 2011:** Minutes of last meeting approved and signed.
4. **Matters arising:** None other than itemised on Agenda.
5. **Parish Newsletter:** Clerk received an email from Jennie Vere breaking down cost of Parish newsletter. North Lopham contribution would be £25.50 for production and printing. A proportionate figure is required from SLPC.
6. **Financial Report and Accounts for Payment:** Current A/C: £1128.69 Deposit A/C: £2665.80
  - Clerk's fees - £192.00 + £48 PAYE to be paid October
  - Hire of Methodist Schoolroom - £20
  - RGM grass cutting - £108 incl. VAT
  - Parish Newsletter - £25.50
  - Mazaars Audit - £60 incl. VAT
7. **Planning Applications:**
  - 3PL/2011/0555/F - 8 Kings Head Lane - approved
  - 3PL/2011/0847/F - The Limes - email received by Clerk from Breckland DC ; applicant requested an amendment to siting of turbine 80m from nearest dwelling instead of 89m. Parish Council have no objection, Clerk to inform BDC.
  - 3PL/2011/0856/F - Callow & Sons - wind turbine
  - 3PL/2011/0843/F - Whitebreads Farm - wind turbine
  - 3PL/2011/0928/CA - 40 The Street - demolition of end terrace
8. **Footpaths, Footways and Roads:**
  - Some properties in The Street are still causing concern with debris from trees on the pavement and overhanging hedges.
  - Back Lane - Bruno Brown has offered a responsible member the use of his Allen scythe to cut Back Lane but has concerns over insurance implications should the user sustain an injury. Clerk has already volunteered to use the machine without involving the PC.
  - Pond and trees - Jan Tate and the Clerk met with two tree surgeons and figures in the

region of £350 had been agreed for work to be carried out, including the trimming of existing trees and the removal of one. Forms have been submitted to Breckland's tree officer.

- The Chair and Clerk approached Highways regarding the grass triangle on Church corner. This has since been cut but it is unclear whether Highways completed the work or whether it was carried out by a local resident. Clerk to pursue.

9. **Community Matters:**

- Jubilee celebrations 2012 - Clerk reported that he had attended the meeting regarding the celebrations on June 2<sup>nd</sup>, he is now member of a sub-committee as is Jan Tate. A request for finance for what is to be a 'free day' was requested. Parish Council agreed to a provisional figure of £200.
- Risk Assessment - Clerk has conducted a risk assessment at the cemetery and all headstones are safe. The trees at the pond form part of that risk assessment and details can be seen in item 8. The risk assessment adopted on 9<sup>th</sup> July 2009 was renewed.
- Village clear up - Chair proposed 22<sup>nd</sup> or 29<sup>th</sup> October for village tidy up to include trimming the hedges in the cemetery.
- Lopham Links - a request made from the group asking for support for the play area when it is well established. This would be to take over maintenance. Agreed in principle always providing that South Lopham PC are also in agreement.

10. **Precept:** Parish Council has requested a figure of £2700 for the year 2012/2013.

11. **Correspondence:**

- Thank you letter received from Bruno Brown for vouchers received from Jan Tate.

12. **Items for next Agenda:**

- Youth Club
- Bonfire
- Electricity cables fouled by trees.

13. **Date and time of next meeting: Wednesday November 9th 2011 Methodist Schoolroom**