

North Lopham Parish Council

Draft minutes of meeting held at 7.30pm on Wednesday 14th March 2012, in the Methodist Schoolroom, North Lopham.

1. **Attendance and Apologies:** Present were Heather Potter, Valerie Garnham, Mick McManus, Dawn Eagle, Robert Carley and Mike Cox (Clerk). Robert McCaw (SLPC) and two members of the public also in attendance. Apologies from Jan Tate and Lesley Bird. At this point the Clerk took the chair and announced the resignation of Robert Carley as Chair. Nomination was called for and Heather Potter was elected.
2. **Declarations of Interest:** None.
3. **Minutes of last meeting held 11th Jan 2012:** Minutes of meeting read, approved and signed.
4. **Matters arising:**
 - Primrose Lane tree - This tree was deemed to be dangerous by Norfolk County Council on the day following previous Parish Council meeting (12/1/12) and felled by NCC.
5. **Financial report to include outstanding accounts for payment:** Current A/C £401.88 ; Deposit A/C £2665.80
 - Clerk's fees £192.00
 - PAYE - £48.00
 - Hire of Methodist Schoolroom - £20.00
 - Parish Newsletter - £25.50 - already paid.
 - Insurance proposal (alternative) - an alternative quote was received from Zurich with similar conditions showing a £203 saving on previous year's at fixed rate for three years of £417.00. Clerk will await quote from current Insurer's EON before decision made. Accounts approved for payment.
6. **Planning Applications:**
 - 3PL/2011/1425/F - Meadow Farm barn conversion - approved.
 - 3PL/2011/1400/F - Fysons Farm wind turbines - approved.
 - 3PL/2012/0103/CA - 40 The Street - pending.
7. **Footways, Roads and Footpaths:**
 - Tanns Lane - since last meeting two major leaks repaired by AWA but damage has been caused to the road surface which should be made good in next six months.
 - Norfolk County Council Highways have replaced a number of damaged signs caused by minor collisions although there are a number to be replaced including the 30mph signs on approach from South Lopham.
 - Entrance to Meadow Farm - should have been repaired a number of weeks ago but the Council repaired a section outside Burgess Homes site by mistake. This will be corrected w/c 19/3/12.
 - Entrance to Tanns Lane - adjacent to Letchmere is damaged and Clerk to contact Norfolk County Council Highways.
8. **Community matters:**
 - Lophams Links - Councillors each provided with draft letter from Lophams Links giving them the opportunity to withdraw £200.00 donation as grant applications have been unsuccessful. An alternative venue was the White Horse, South Lopham which could be accessed without entering the premises and the publican had offered to match monies raised. Council voted in favour of leaving the donation with Lophams Links.
 - Diamond Jubilee - Entertainment and catering arranged, but there are number of loose ends to tie up. NLPC have applied for £100 grant from BDC which has been approved.
 - Wheelie bins - the Council has asked residents to return their wheelie bins to their respective gardens once emptied as they are causing obstructions for wheelchair and pushchair users. Some are left out for several days once emptied.
 - Verges - a number of verges outside houses in the village are being damaged by parked vehicles on the grass. The owner of the development on The Green (adjacent to Shady Nook) has agreed to reinstate the verge once the building works are complete.
9. **Correspondence:**
 - The Chair produced a Community Grants Scheme form from Norfolk County Council

(Living Well in the Community Fund). A local disabled resident is finding access to pavements increasingly difficult due to a lack of dropped kerbs. Clerk to pursue with Norfolk County Council.

10. **South Lopham PC meeting:** Robert McCaw referred to the Jubilee celebrations; the hole at the SL end of Primrose Lane and the Lophams Links.
11. **Items for next agenda:**
 - Living Well grant application.
12. **Date and time of next meeting - Open Meeting 7.30pm Friday 13th April 2012 at Lopham Village Hall. AGM to be held at 7.30pm Wednesday 9th May 2012 at North Lopham Methodist Schoolroom.**