

North Lopham Parish Council

Draft minutes of meeting held at 7.30pm on **Wednesday 12th September 2012,**

in the Methodist Schoolroom, North Lopham

1. **Attendance and Apologies:** Present were Heather Potter (Chair), Jan Tate (Vice-Chair), Dawn Eagle, Valerie Garnham, Robert Carley and Mike Cox (Clerk). Also attending was Robert McCaw (SLPC) and one member of the public. Apologies received from Lesley Bird and Mick McManus.
2. **Declarations of Interest:** None.
3. **Minutes of last meeting held 11th July 2012:** Minutes of last meeting approved and signed.
4. **Matters arising:** None.
5. **Financial Report to include outstanding accounts for payment:** (Deposit A/C £2665.80
Current A/C £321.96)
 - Clerk's fees £192.00 (x2) - £384.00
 - PAYE - £48.00
 - Hire of Methodist Schoolroom - £20.00
 - Parish Newsletter - £25.50 *paid*.
 - RGM grass cutting - £216.00 *paid. Further account pending.*All accounts approved for payment.
6. **Planning Applications:**
 - 3PL/2012/0801/E - 40a The Street - removal of chimney and variations - pending.
 - 3PL/2012/0758/F - 91 The Street - approved.
 - 3PL/2012/0727/E - 22 The Green - approved
 - 3PL/2012/0705/F - 83 The Street - approved.
 - 3PL/2012/0695/F - 40 The Street - approved.
 - 3PL/2012/0665/F - 46 The Street - approved.
 - The two Bio-Mass applications at Kenninghall are pending. Our PC voted, four against, two in favour and one interested party.
 - 3PL/2012/0923/F - 11 The Street - pending.
7. **Footpaths, Roadways and Footways:**
 - Report from Jan Tate ref highways - has made contact with Highways who had been measuring in the village earlier in the year and it appears that the roads will now be re-surfaced in the next financial year. She had also spoken to NCC regarding recent road repairs at the junction of Harling Road/The Green which was unsatisfactory.
 - Lesley Bird had spoken to the Clerk regarding village clear-up. The PC suggested 24th October as a suitable date. She is also keen to pursue 20mph limit in and around Church Road/The Street area in conjunction with the School to discuss issue with NCC. PC voted for Lesley to pursue. Lesley had mentioned what she believed to be an increase in HGV's through the village, especially unmarked vehicles. Discussion took place and was decided that this may be a seasonal occurrence for Crown. She also reported the area around Jubilee seat in Primrose Lane had been strimmed by her husband but is now overgrown again.
 - Road closure in November 2012 - Lopham Rd, Kenninghall. The road will be closed for distance of about 100m starting Lopham side of Heath Rd, Kenninghall for period of 5 days commencing November 19th 2012 (24 hour closure).
8. **Correspondence:**
 - Breckland Council letter regarding Affordable Housing & Housing Market Assessment.
 - Mazarrs Audit - approved and paid.
 - Audit Commission appointment of independent auditors - report that Mazarrs will remain as independent auditors and this will be free of charge as from next year.
 - Breckland Council regarding new road signs - two ordered for North Lopham.
 - Report from community rangers - listing repairs completed in village at end of May 2012.

9. **South Lopham PC meeting:** Robert McCaw reported on the recent SNAP meeting which agreed to adopt their speeding issue as a priority and pointed out that the next SNAP meeting is to be held on 24th October 2012.

10. **AOB:**

- A member of the public has expressed concern regarding a headstone which had been laid down in the cemetery some time ago during a Health and Safety inspection. The headstone was that of Royal Airforce Sergeant Mordaunt. Clerk pointed out that this was laid down by himself and the previous PC Chair at the time for health and safety reasons.
- Clerk reported that although a request from Breckland had not yet been received that we suggest a precept of £3000 due to increased costs of grass cutting at the cemetery.
- PC made aware of the musical event by Lopham's Society at the village hall on 22nd September.
- Clerk reported that the Lopham's Charities meeting will be held at the end of the year. If there are any students requiring a small grant towards their studies they should apply to Mike Cox at 65 The Street, North Lopham.
- Jan Tate requested the PC look at the overhanging willow at the pond. PC agreed to obtain relevant quotes for necessary work.

11. **Items for next agenda:**

- Affordable Housing.

Date & time of next meeting - Wednesday 14th November 2012 at 7.30pm

Signed

Date ...4th.September 2012.....